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Exhibition & Conference For
Education & Skill Sector

www.didacindia.com

18 - 20 September, 2024

Yashobhoomi

(India International Convention & Expo Centre)
New Delhi

SPACE APPLICATION FORM



Co-Organised &
Partnered By:

INDIA
DIDACTICS
ASSOCIATION

CELEBRATING THE

14th

EDITION

Please complete the form in capital letters

Please send the original to:

Organiser

Messe Stuttgart India Pvt. Ltd.
 #1118, 11th Floor, Sovereign Corporate Tower
 Plot No. A-143, Sector 136, Noida - 201304
 Delhi NCR / India
 Tel: +91 9873939562

For internal office use only:	
Customer Code	<input type="text"/>
Application registered	<input type="text"/>
Application approved	<input type="text"/>

www.didacindia.com

Registration deadline:
31 May, 2024

1	Company and address
<p>Company Name <input type="text"/></p> <p>Registered Address <input type="text"/></p> <p><input type="text"/></p> <p><input type="text"/></p> <p>Pin Code / Zip Code <input type="text"/> City <input type="text"/></p> <p>State/Province <input type="text"/></p> <p>Country <input type="text"/></p> <p>Phone <input type="text"/></p> <p>Fax <input type="text"/></p> <p>E-Mail <input type="text"/></p> <p>URL/Web Address <input type="text"/></p> <p>Name of Proprietor/Partner/HUF <input type="text"/> <input type="checkbox"/> M <input type="checkbox"/> F</p> <p>Name of Managing Director <input type="text"/> <input type="checkbox"/> M <input type="checkbox"/> F</p>	

2	Exhibition Administration Contact
<p><input type="checkbox"/> M <input type="checkbox"/> F</p> <p>Name <input type="text"/> Phone <input type="text"/></p> <p>E-Mail <input type="text"/> Mobile <input type="text"/></p>	

3	Application for stand space
<p>The following details under 3.1, 3.2 can only be taken into account where feasible and cannot be regarded as a condition of participation</p>	
3.1	Stand space inside exhibition hall (booth no.) <input type="text"/>
<input type="checkbox"/>	Bare space - Space only – Minimum size 24 sqm EUR 480 per sqm
20% premium on 2 or more sides open. Includes - Exhibit Space and General Security.	
<input type="checkbox"/>	Shell Scheme - Space with stand fittings – Minimum size 9 sqm EUR 540 per sqm
20% premium on 2 or more sides open Includes - Display panel wall on 2/3 sides, 1 Table & 2 Chairs, 3 Spotlights, One 13 amp socket, Fascia Board with Company Name, Floor Carpeting, Waste Paper Basket, General Security & Cleaning.	
18% GST (Goods & Service Tax) shall be Charged Extra.	
Favoured type of stand	
<input type="checkbox"/>	Row Stand
<input type="checkbox"/>	Corner Stand
<input type="checkbox"/>	End Stand
<input type="checkbox"/>	Island Stand
Area in approx.	Dimensions
	Width(m) <input type="text"/> Depth(m) <input type="text"/>
No additional construction for Shell Scheme booth is allowed & max. 3m height for Bare Space Wall is permitted	
3.2	Mandatory Health & Safety Cess and Public Liability Cover EUR 55/-
3.3	Registration fee per exhibitor (Non-refundable) EUR 200/-
3.4	Mandatory for Indian Exhibitors Only
PAN of Deductor <input type="text"/> TAN of Deductor <input type="text"/> GSTIN No. <input type="text"/> HSN Code <input type="text"/> SAC Code <input type="text"/>	
3.5	Comments: All contractors other than the official contractors will be required to pay a management fee of EUR 10 per sqm for on-site co-ordination, design approval and construction debris disposal (further details to be obtained from the Exhibitor Manual). <input type="text"/> <input type="text"/>

Please complete
the form in
capital letters

Please send the original to:

OrganiserMesse Stuttgart India Pvt. Ltd.
#1118, 11th Floor, Sovereign Corporate Tower
Plot No. A-143, Sector 136, Noida - 201304
Delhi NCR / India
Tel: +91 9873939562

Please re-enter details

Company	
Address	
Pin Code / Zip Code	City

www.didacindia.comRegistration deadline:
31 May, 2024**4 Third party authorized signatory for all legally binding actions for the exhibitor**Third party authorized signatory cannot however be considered as the exhibitor.
To be completed only if different from company address above.

Company Name	<input type="checkbox"/> M <input type="checkbox"/> F
Name of Authorised Signatory	
Address	
Pin Code / Zip Code	City
State / Province	
Country	
Phone	Fax
E-Mail	

6 Tick the relevant products to be exhibited according to the Product & Service Directory (Annex.1B)

By signing this application we accept as binding the Conditions of Participation and the Terms of Business as issued by Messe Stuttgart India Pvt. Ltd.

The place of jurisdiction for all mutual obligations is New Delhi or, at the request of Messe Stuttgart India Pvt. Ltd., the jurisdiction of the exhibitor's place of business.

Place, Date

Legally binding signature and company stamp

5 Alternative address for invoices

Company Name	<input type="checkbox"/> M <input type="checkbox"/> F
Name of Authorised Signatory	
Address	
Pin Code / Zip Code	City
State / Province	
Country	
Phone	Fax
E-Mail	

TERMS AND CONDITIONS

1 Title of the event DIDAC INDIA

2 Organiser

Messe Stuttgart India Pvt. Ltd.
#1118, 11th Floor, Sovereign Corporate Tower
Plot No. A-143, Sector 136, Noida - 201304
Delhi NCR / India
www.didacindia.com | www.messe-stuttgart.in

3 Venue/Regulations

Hall No. 1A & 1B, Yashobhoomi (IICC), New Delhi

(Children below 18 years of age will not be granted entrance to the exhibition hall)

4 Dates

Construction : September 16-17, 2024
Duration : September 18-20, 2024
Dismantling : September 20, 2024(Overnight)
Event Timing : September 18 & 19, 2024
10.00 AM – 18.00 PM
September 20, 2024
10.00 AM – 17.00 PM

5 Deadline for Exhibitor Registration

May 31, 2024

6 Registration Fee/Catalogue Entry

- 6.1 A one-off registration fee(non-refundable) of EUR 200 is due and payable upon submission of application. The exhibitor shall be billed for such amounts. The registration fee includes a basic entry in the catalogue, consisting of exhibitor's name and the full address, profile of the company, its products & services, etc.
- 6.2 The catalogue is published by Messe Stuttgart India Pvt. Ltd. Exhibitors will get enough time from the organisers to put full details on catalogue and placing of advertisements. No claims are entertained for incorrect, incomplete or omitted entries.

7 Participation Fees

The costs of participation to be paid are as set forth in the participation options described under 7.1–7.4 below.

7.1 Stand space inside exhibition hall

7.1.1 EUR 540 per sqm (Shell Scheme, min. 9 sqm – package price)

Basic equipment for shell scheme model

Stand construction and dismantling, incl. all ancillary costs, comprising:

- Covering the entire floor area of the booth with needle punched carpet
- Stand partition walls to the neighbouring booths, 2.5 m high, stand system - white
- 1 fascia with lettering at the aisle (without Logo)
- 2 Chairs
- 1 Table
- 1 Waste basket
- 3 Spotlight (1 Spotlight/3sqm) LED
- 1 Power Point, 15Amp/220 V

7.1.2 EUR 480 per sqm (Bare space, min. 24 sqm)

7.2 All fees are net, without any taxes. 18% GST will be charged separately

7.3 General services and facilities

- Stand number
- Cleaning of aisles and passages in halls (exhibitors are responsible for cleaning their own stands)
- General security (no individual surveillance)
- Fire protection service during assembly, event and dismantling
- Carpet in the aisles
- General illumination during assembly, event and dismantling
- Design of open-air space and halls (flags, inscriptions)
- Availability of forwarding agents (technical facilities office and organiser's office)
- Comprehensive visitor canvassing
- Information stands for visitors
- Mandatory liability insurance by local organizers

Any waiver of individual company-specific or general services shall constitute no claim to reduction of the participation fee.

Any additional technical services required, e.g. power, security elements, water, local labour etc., are provided exclusively by Messe Stuttgart India Pvt. Ltd. at an extra charge and can be ordered using special order forms. Fees for additional stand assembly services supplementary to those included in the participation fee, and any orders for services shall be agreed on or charged according to Messe Stuttgart India Pvt. Ltd. price lists valid at the time of the event.

Exhibitors shall pay additional rental fees for use of such areas outside official opening hours.

The fees published by Messe Stuttgart India Pvt. Ltd. are fixed prices and are binding on both parties once the exhibitor has been admitted. In the event of any change in the initial conditions agreed between local contractual partners and Messe Stuttgart India Pvt. Ltd. or any amendment to legal provisions and fees after admission, Messe Stuttgart India Pvt. Ltd. shall be entitled to charge these to the exhibitor at the current rate.

8 Application

Applications must be submitted using the enclosed form, acknowledging these Conditions of Participation. The completed application form bearing a legally binding signature and company stamp should be couriered /email/ posted to:

Messe Stuttgart India Pvt. Ltd.
#1118, 11th Floor, Sovereign Corporate Tower
Plot No. A-143, Sector 136, Noida - 201304
Delhi NCR / India
Email: info@messe-stuttgart.in

No account shall be taken of conditions or provisos contained in applications. Requests for specific sites do not constitute a condition of participation.

The application shall be non-binding irrespective of admission by Messe Stuttgart India Pvt. Ltd. Only upon receipt by Messe Stuttgart India Pvt. Ltd. shall the application be deemed to have been submitted, it shall be binding pending final admission or non-admission. Particulars given shall be stored for automatic data processing and shall be made available to third parties upon implementation of the contract. Applications shall be processed in the order received. Any applications received after the registration deadline can only be considered if sufficient space is available.

Any services offered by companies having exclusive rights in the fair grounds must be ordered through Messe Stuttgart India Pvt. Ltd.

9 Admission

In principle, only those exhibitors are admitted whose product range is covered by the title and scope of the event. There is no legal right to admission.

Messe Stuttgart India Pvt. Ltd. decides on the admission of exhibitors and exhibits. Any firm which has failed to meet its financial obligations as against Messe Stuttgart India Pvt. Ltd. (under the terms of these Conditions of Participation, item 10) may be rejected. Exhibitors will be informed of admission in writing and admission shall apply only to the exhibitor stated therein. The mailing of the notice of admission gives rise to a contract between Messe Stuttgart India Pvt. Ltd. and the exhibitor. Messe Stuttgart India Pvt. Ltd. shall be entitled to revoke any admission if such admission was based on a misunderstanding, false information or if the preconditions for admission no longer apply.

Should Messe Stuttgart India Pvt. Ltd. be compelled to relocate or change individual stands, entrances, exits or aisles at a later point in time for any reason, this shall not give rise to any claims from the exhibitor. If through no fault on the part of Messe Stuttgart India Pvt. Ltd. the space allocated is no longer available, the exhibitor shall not be entitled to a refund of the participation fee. No claims for damages may be submitted.

Following admission by Messe Stuttgart India Pvt. Ltd. (conclusion of the contract), the obligation to pay the participation fee shall remain legally binding even if, for example, the authorities in the exhibiting country do not approve, in whole or in part, the exhibitor's import requirements, or if exhibits fail to arrive in time or to arrive at all (e.g. owing to loss, delays in transit or customs), or if the exhibitor or his agent is delayed or even unable to attend.

Should the exhibitor or his agent fail to take over the allocated stand area one day prior to the beginning of the event, such area may be otherwise disposed of. This shall not release the exhibitor from his contractual obligations or entitle him to a demand refund or lodge any other claims.

10 Terms of Payment

- 10.1 Participation costs set forth in Item 7 shall become due upon approval of the admission. The exhibitor shall be billed for this account.
- 10.2 Bills for other, separately ordered services or deliveries shall be payable at the time of performance or upon receipt of the invoice.
- 10.3 Remittances quoting the name of the event, customer's bill numbers, are payable to Messe Stuttgart India Pvt. Ltd.

50% : At the time of booking of space

50% : Before 30.06.2024

Cheque/Demand Draft/Bank Transfer to:	
Account Name:	MESSE STUTTGART INDIA PRIVATE LIMITED
Account Number:	054-897137-511
IFSC Code:	HSBC0110005
Bank/Swift Code:	HSBCINBB
Bank Name:	HSBC BANK
Branch Address:	JMD Regent Square, Gurgaon - Mehrauli road, DLF Phase II Gurgaon-122001

Cheque/Demand Draft/Bank Transfer to:	
Account Name:	MESSE STUTTGART INDIA PRIVATE LIMITED
Account Number:	101-5527-5146
IFSC Code:	IDFB0020107
Bank/Swift Code:	IDFBINBB
Bank Name:	IDFC FIRST BANK
Branch Address:	No. E/49/12, 1st Floor, Phase 2 Okhla Industrial Area, New Delhi - 110020

- 10.4 For all outstanding liabilities Messe Stuttgart India Pvt. Ltd. may retain the stand equipment and products of the relevant exhibitor as security. Messe Stuttgart India Pvt. Ltd. shall not be liable for damage to and/or loss of goods to which a lien attaches.
- 10.5 If invoices are sent to a third party on the exhibitor's instructions, the latter shall still remain liable for the full payment.
- 10.6 In case of default, interest shall be charged at a rate 4% above the current State Bank of India prime rate. Where payment dates are not met, Messe Stuttgart India Pvt. Ltd. shall be entitled to rescind the contract or otherwise dispose of the stand area. Item 11 of the Conditions of Participation shall apply.

11 Withdrawal or Non participation

The exhibitor is entitled to withdraw his application prior to admission. Should an exhibitor withdraw his application after the date of deadline for registration but prior to admission, they shall forfeit any advance payment made.

Following admission, the exhibitor is no longer entitled to withdraw his application or reduce the exhibition space. Both the participation fee and any other costs actually incurred must be paid. Where the exhibitor fails to occupy the stand area allocated to him and where such area can be otherwise rented out by Messe Stuttgart India Pvt. Ltd. (except by way of exchange), the exhibitor shall pay 50% of the participation fee as well as any other costs actually incurred.

Withdrawal by the exhibitor or any waiver of the allocated stand area shall only become effective upon receipt by Messe Stuttgart India Pvt. Ltd. of a written declaration to that effect.

Messe Stuttgart India Pvt. Ltd. is entitled to rescind the contract in the event of an application for insolvency proceedings in respect of the exhibitor's assets or where such an application is rejected on the grounds of insufficient assets. The exhibitor shall inform Messe Stuttgart India Pvt. Ltd. thereof at once.

12 Operation of exhibition stands

During the exhibition opening hours the stand must be manned by a sufficient number of staff of the exhibiting companies and should be accessible to visitors. Exhibitors have no right of access to other stands outside the official opening hours, unless permission has been obtained from the respective stand exhibitor. Exhibition stands must be operated in accordance with the legal conditions and administrative guidelines.

12.1 Stand Height

The maximum construction and advertising wall height for Bare Space construction is 3.5 meters, and fascia can go up to 4 meters, in case of mezzanine construction, the height can go upto 5 meters, and extra rentals will be charged for the same.

Assuming that the Technical Guidelines are observed in designing and constructing stand, drawings need to be submitted for one-storey stand construction in the halls in so far as they are built by the exhibitor. Messe Stuttgart India Pvt.Ltd. will check submitted stand construction plans (Submitted in two copies) for exhibitors and approval will be issued accordingly by Messe Stuttgart India Pvt. Ltd.

All other stand constructions which are higher than 3 meters, multi-storey stands, mobile stands, stands with bridges, stairs, cantilevered roofs, galleries etc. and constructions on the open-air exhibition grounds require written approval from Messe Stuttgart India Pvt. Ltd. Two-storey stand construction is permitted in the halls with the approval of a top-level certified structural engineer, who is hired by the exhibitor or recommended by Messe Stuttgart India Pvt. Ltd. Approval for the two-stories stand depends on the position of the stand within the hall and the area it occupies. Stand drawings containing elevations and cross-sections, cutaway view, electricity layout, static test report or static load calculation, specification of construction must be submitted in duplicate to Technical Department for approval by the deadline specified, at the latest 4 weeks before stand assembly is to start.

For two-storey structure covering more than 30 sqm., exhibitors need to install sprinkler system on the ceilings of each storey. The structure of the stand cannot hang on the structures of the hall. It has to be attached to the booth structure. Minimum area for two-storey structure is 100 sqm.

- 12.2 In the case of infringement of any of the conditions specified here, Messe Stuttgart India Pvt. Ltd. is entitled to take action in accordance with the General Terms of Participation, Messe Stuttgart India Pvt. Ltd. will erect partition walls only upon request and at the exhibitor's expense. Exhibitors will receive, in good time, the order form for these walls and furthers stand walls.

13 Co-exhibitors and Group Stands

Exhibitors are not permitted to give their allotted stand either fully or in part to a third party, whether for payment or free of charge. Products or companies other than those specified by the organiser cannot be advertised on the stand. Sharing and subletting of exhibitors stands is not allowed. Messe Stuttgart India Pvt. Ltd. can authorise group stands provided they are in keeping with the overall pattern of the event. Exhibitors on group stands are subject to all regulations and should be part of an individual group. If a stand is allocated to two or more companies, each company will be jointly and severally liable to Messe Stuttgart India Pvt. Ltd. Companies on a joint stand should nominate a common representative on the application form.

14 Exhibits

All exhibits must be listed individually on the application form giving an exact description. Any display of inflammable or pungent exhibits or exhibits whose demonstration entails noise requires the prior written consent of Messe Stuttgart India Pvt. Ltd.

Exhibits may not be removed during the course of the event. The operation and demonstration of exhibits is only admissible within the scope of legal requirements and accepted standards by Messe Stuttgart India Pvt. Ltd. is neither in charge of nor responsible for questions of legal requirements and licenses, quotas or transfers of sales proceeds.

15 Technical Guidelines

The technical guidelines are a constituent part of these conditions of participation and must be adhered to. The technical guidelines shall be handed over to the exhibitor in due course with the order form for services.

16 Fair Insurance and Exclusion of Liability

All damages incurred must be reported in writing to the police. Incidences of fire, theft and burglary must be reported to the trade fair management and the police within 24 hours. Messe Stuttgart India Pvt. Ltd. will not be liable for financial losses and damage to property or assets.

Messe Stuttgart India Pvt. Ltd. accepts no duty to exercise proper care with respect to exhibits and/or stand fittings. This exclusion is in no way limited by the security measures provided or decoration services undertaken in individual cases.

The exhibitor is liable for all damages caused to third parties as a result of his exhibition participation, including damage to buildings on the fairgrounds and to the exhibition halls and/or their furniture and fittings, save where such damages are covered by a local third-party indemnity insurance.

17 Circulars

Once the stand areas have been allocated, the exhibitors receive circulars giving information on preparations for and the staging of the fair. Any consequences arising from disregarding these circulars shall be borne by the exhibitor.

18 Reservations

Any rules and regulations of the host country or of the local contractual partner differing from these Conditions of Participation or imposing additional restrictions shall have precedence at all times. Messe Stuttgart India Pvt. Ltd. shall not be liable for any resulting losses or other disadvantages for the exhibitor.

Messe Stuttgart India Pvt. Ltd. shall be entitled to postpone, curtail, extend or cancel the event and to close individual or all sections of the fair either temporarily or permanently where unforeseen circumstances so dictate. Should it become necessary to postpone, curtail, extend or cancel the event, the exhibitor shall not be entitled to withdraw from the contract or to claim compensation; should he nevertheless waive his right to the stand area allocated to him, item 11 of these Conditions of Participation shall apply. Messe Stuttgart India Pvt. Ltd. shall not be liable for any losses sustained or disadvantages suffered by the exhibitor as a result of a cancellation. Rather, the exhibitor shall in such case be required to bear a reasonable share of the costs incurred by Messe Stuttgart India Pvt. Ltd. in preparing for the event.

Where the exhibitor has placed orders with Messe Stuttgart India Pvt. Ltd. for services supplementary to those covered by the participation fee (item 7), he shall be billed for the contributions incurred until this point in time.

19 Final Provisions

In submitting the application, the exhibitor agrees to these Conditions of Participation. Any other agreements, individual permits or special arrangements shall require written confirmation by Messe Stuttgart India Pvt. Ltd. The mutual rights and duties here under shall be subject to the law of the Republic of India. Failing other arrangements subject to the prior consent of Messe Stuttgart India Pvt. Ltd. place of performance for payments is New Delhi.

Place of jurisdiction (venue) is New Delhi, India or, at the discretion of Messe Stuttgart India Pvt. Ltd. Should any of the above terms be or become invalid, this shall not affect the validity of the remaining terms. The resulting gaps shall be filled in such a way as to maintain the sense and purpose of the contract.

Any claims of the exhibitor as against Messe Stuttgart India Pvt. Ltd. shall be barred after six months. The period of limitation shall commence with the end of the month in which the event closed.

20 Alterations

Messe Stuttgart India Pvt. Ltd. reserves the right to make alterations and additions in matters affecting technical arrangements and safety.

Place, date

Legally binding signature (Authorization to represent is insured)

Name in block letters